

# Juneau Softball Association Handbook 2019

Juneau Sports Association  
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JUNEAU SPORTS ASSOCIATION, 1987-2019

~32 Years~

Welcome to the Juneau Sports Association Softball Program.

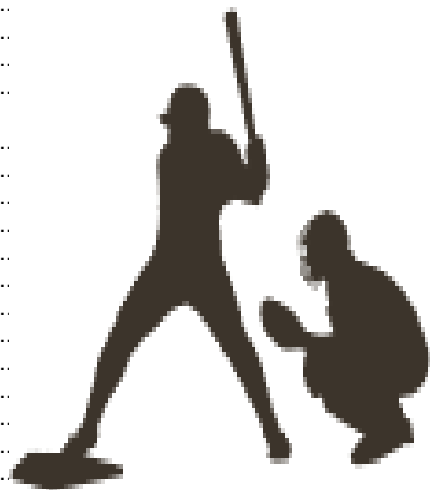
JSA Board Members and Staff welcome comments and suggestions for appropriate information to include in future versions.

This handbook includes general information pertaining to all JSA softball teams. It is intended to supplement, not replace, *the USA Softball Official Guide and Rule Book*. The rules set out in this handbook are the local exceptions and additions to the USA rules.

Current USA Softball rules govern all games, except as modified by JSA Rules. Each team manager receives an Official USA Softball Rule Book. **All JSA team managers, players, and coaches are responsible for knowing these rules.**

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## I. JSA, the Organization

The Juneau Sports Association (JSA) is a non-profit corporation. Elected board members administer this corporation for the benefit of all softball players.

The Executive Director is hired and employed by the JSA board. The board sets all rules, regulations and policies.

### JSA Board

Please see Appendix A for current year board members; Appendix C for scheduled meeting dates.

### JSA Office

Please see Appendix B for office location and contact information.

## II. City and Borough of Juneau – 586-5226

### Facility Use/Regulations

Softball field use is provided under contract with the City and Borough of Juneau (CBJ). Continued use of these facilities requires all JSA members to abide by CBJ Park rules and regulations.

### Field Maintenance

CBJ Parks and Recreation staff provides field maintenance by contract with JSA.

### Practice Time

Each team will receive one pre-season scheduled practice. During the season, fields not reserved by other individuals or groups may be used for practice on a first-come, first-served basis.

**Fields may be reserved through Parks and Rec. by calling 586-5226.  
An hourly fee is charged. JSA cannot reserve fields for practice.**

### Concession Permits

Teams wishing to have concessions at the parks must contact the CBJ, Parks and Recreation Department to obtain current regulations.

## III. Umpires

Umpires are provided via contract between JSA and the Juneau-Douglas Officials Association (JDOA). If team managers have suggestions or complaints concerning the performance of an official, they are encouraged to file these, in writing, to JDOA.

## IV. League Structure

Provided field space is available, all teams properly registering on the required date will be accepted and scheduled by JSA.

Each softball divisional board classifies teams. Leagues will be organized to best promote competition and facilitate league scheduling, with consideration given to team requests.

Split leagues and play-through will be utilized in cases where the board deems better competition will result.

### Team Eligibility Requirements

1. Registration: Team Registration and Player Fees must be paid, accompanied by the required forms, at the time of registration. Rosters must be completed with all information requested. Teams not providing all required information and materials will not be accepted.  
**Teams registering after the scheduled registration date will be assessed a \$50 late fee.**
2. Forms and Fees: The following are required to register a team: (See Appendix C for current fee schedule). When possible, player fees should be combined in a single check, or paid online.
  - Completed JSA roster signed by manager and alternate manager.
  - Minimum of 8 completed, signed, player agreements to match roster.
  - Team Registration Fee
  - Player membership fee for each registered player, to match player agreements.

Players without a signed player agreement and player fee will be ineligible. In the instance of a NSF check submitted for a player fee, the player or players are ineligible until their player fees and a \$25 NSF fee is paid.

**NSF Policy** – Persons, sponsors or businesses issuing bad checks to JSA will be notified of their payment default. Persons, sponsors, or businesses will be allowed to make repayment to JSA with a \$25.00 (twenty-five dollar) penalty provided payment is made within **five working days** of notification of an outstanding payment due to the organization. Persons, sponsors or businesses

that fail to make repayment to JSA within five working days will be denied participation in JSA activities. **Persons, sponsors or businesses issuing bad checks will be required to pay in cash, cashier's check or money order when conducting future transactions with JSA.**

3. Number of Players: Teams must register and carry throughout the year a minimum of 8 players. Teams may carry as many players as they wish.  
**Co-ed: The minimum eight players for co-ed league sign-ups must be four males and four females.** Teams may add only persons who have not been listed on any team roster in their league during that season.

### Player Eligibility Requirements

1. Forms and Fees:  
An official signed player agreement and player fee must be completed online or submitted to the JSA office before participation in any JSA game. (See Appendix C for current fee schedule). If a player is participating in both the men's or women's league and the co-ed league, a signed player agreement and player fee must be submitted for participation in each respective classification. Players may register for only 1 team per league. Falsifying of signatures on player agreements constitutes a commission of fraud. (See Section VIII – Conduct for disciplinary action).
2. Age Requirement:  
League players must be 15 years old as of the date of the first game of participation. Players under 18 years old must have a parent signature on the player agreement form.
3. New Players (**Updated 2018**):  
Additional players may be added to a team roster throughout the season. New players wishing to register after the initial team registration must submit a signed player agreement and player fee to the JSA office. **Players are eligible to play the same day a player agreement is submitted to the JSA Office.** Player agreement forms are available from team managers, at the JSA office and online at [www.juneausoftball.com](http://www.juneausoftball.com).
4. Identification: Players may be required to show positive proof of identification (photo id) at any league or tournament game.
5. **Changing Teams (Updated 2019)**: Players are allowed to change teams once within each league they are signed up for, before July 1<sup>st</sup> at which point changes will no longer be accepted.  
Players are not allowed to change teams from either the men's or women's league into the co-ed league without submitting another player agreement with additional player fee. Additional membership fees are not imposed for players

changing teams within the same classification. In order to change teams, a player must show proof of notification (email Cc or in writing) of their intent to leave the current team to the manager or alternate manager. They must submit a new, signed player agreement to JSA for their new team, and have approval from the manager to join the new team. The JSA Executive Director will release transfers with written request.

6. **Pay-to-Play (Updated in 2019)**:  
An eligible unregistered league player may pay a \$10 fee to play for one night, to include multiple games in multiple divisions. Players must provide a signed waiver and pay fee prior to start of first game. Current year classifications will apply for coed.
7. Playing in Multiple Leagues (Crossover players):  
A player may play on both a men's or women's team and a co-ed team, subject to the following guidelines and restrictions (**updated 2018**):  
  
**Coed C-** Open to all-no crossover rules  
**Coed D-** Open for all women, no more than 3 Men's C  
**Coed E-** Can have 3 women from C AND then can have EITHER 3 Men's D OR 1 Men's C & 2 Men's D  
**Coed F-** Combo of Men's and Women of up to 4 from Women's C or Men's D  
**Coed G-** Open to any Women's D or E and only 3 Men's F or 2 Men's F and 1 Men's E
8. Penalties  
Eligibility violations carry the following penalties:  
Offending team shall forfeit all games in which said player(s) have participated. Ineligible player(s) will be suspended for the following game.  
Crossover Eligibility: Violations of crossover eligibility will result in the offending team forfeiting all games which said player/players have participated and/or suspension of the ineligible player and/or team manager from all JSA participation.

### Manager/Alternate Manager Responsibilities

1. The manager and alternate manager must be members of JSA.
2. Non-Player designation prohibits the manager and/or alternate manager from offensive or defensive player positions during all JSA and USA sanctioned competition. Non-player manager/alternate manager designees may not be counted as regular roster players for registration and/or official game lineups.

Non-player manager or alternate managers may compete in another division. An additional player fee must be paid.

3. Player manager/alternate manager designation gives the designee additional responsibilities and rights of any league player.

**As administrator of the team, the manager is the official contact between team members and the JSA office.** Manager's current e-mail address and phone number must be designated on the roster. Report changes to JSA immediately.

#### **Administrative Responsibilities**

- Attend all program-related meetings and clinics to be able to transmit current information to their team.
- Team managers must be available to receive e-mail and phone calls from JSA during the softball season.
- Disseminate Information to their teams. Information from JSA such as tournament deadlines/schedules and rescheduled games may be communicated by mail and/or email. Mail not returned to JSA will be assumed to have reached a team manager and follow-up calls will not be made. Use of voicemail by manager is strongly encouraged.
- Managers are responsible for the supervision of their team in accordance with all USA Softball, JSA and CBJ/Parks and Recreation rules and regulations, and insuring that their players know and follow those rules.
- Managers are responsible for each of their player's eligibility.

#### **Game-related Responsibilities**

- Player conduct before, during, and immediately following each game
- Insuring that your team hustles on and off the field
- Having lineup cards ready and delivered to home plate umpire at least 10 minutes prior to game time (\*Tip\* do the lineup during 1st game for the 2nd game of double headers)
- Calling, entering, or e-mailing scores to JSA office by 9 a.m. the next day when your team wins; including weekends and holidays. Teams failing to report winning scores may receive a loss for that game. The game will be considered a loss for both teams. The office phone number is listed In Appendix B
- **Only the manager may communicate with the umpire during the game**

#### **Scheduling Requests**

A team may request scheduling around travel to out-of-town softball tournaments by submitting a written request by the final date for registration. During the season, each team will be allowed one request to reschedule. This request must first be agreed to by the scheduled opponent, must be made with 48 hours' notice to the

JSA Executive Director and will be re-scheduled only if both teams agree to the rescheduled date. No other requests will be accepted. Any team requesting a reschedule will receive the forfeit if a new time is not agreed upon.

#### **Changing Leagues**

Teams wishing to change leagues must find another team willing to change with them. Both teams must submit a written request to the JSA Classification Board, who grants final approval.

A team changing leagues during the season is ineligible to win a league trophy in league play. (See Appendix C for deadline to change leagues.)

#### **USA Softball Classification**

Local USA Softball representatives classify all JSA teams. Teams should be notified of their classification by USA Softball. USA Softball classification determines the level of state and/or regional competition in which a team may participate.

## **V. Game Regulations**

Current USA Softball rules will govern all games, except as modified or changed by these local classification rules. Each team will receive an Official USA Softball Rule Book.

#### **League Play**

1. Number of Players:

Teams must have eight players to begin or continue a game. Teams may use a maximum of twelve players in the batting order and any ten may play defensive positions.

2. **Sub Rule (Updated 2019):**

To prevent forfeits in league play, teams starting with at least 7 of their original players may pick up or sub players from another team within their division or lower. Divisions consisting of 2 teams or fewer may pick up to 2 of those subs from the next higher division. The team needs to have at least seven (7) of their own players present and may add up to three (3) players from another team to reach a total of 10 players for the game. When a team adds players from another team you can never have more than ten (10) players in the batting order.

- a. The sub player(s) have to be identified as such on your line-up card.
- b. Subs must fit within your classification rules.
- c. You cannot sit your own players to play a sub player.

d. If you have the late arriving players, they must be immediately inserted into the line-up as a substitute for one of the sub players.

e. Not doing so or refusing to do so will be cause for a forfeit.

\*\*Coed must maintain legal male/female ratio according to JSA rules and players must fit within your classification guidelines.

\*\*Sub Players can be picked up on the spot as needed, or contacted in advance by using a pickup player list from JSA. This list is made from volunteers wishing to be part of a Sub Player list.

\*\*When the pickup player is done participating as a pick up player and returns to his original team; He can now be used as a sub on his/her own team. (For example; the team you are playing may have to forfeit, so you 'lend' them a player until their player shows up- once their player shows up your player can now be put in as a sub or runner for your team again).

\*\*Sub player(s) must be picked up prior to the start of the game and in good standing with JSA.

### 3. Scheduling and time limits:

Teams must report to the playing field for games as scheduled or as notified by JSA.

#### a. Grace Period:

When a team does not have the required eight players available to begin a game on time, there will be a ten-minute grace period (deducted from game time) to start play. A penalty of one run for every part of two-minute delay will be assessed to the team not ready to play. If the ten-minute period elapses without the required eight players present, the game will be declared a forfeit and the score is recorded as 7-0.

#### b. Length of Game:

Games will run 65 minutes in length. After 65 minutes, no new inning will begin unless the score is tied. If the score is tied after regulation play, the international tie-breaker rule will be used. When games run past scheduled time, the following game shall begin when the umpire calls "play ball." Umpires will keep the official time and notify the home team to record the starting time.

#### c. Mercy Rule:

Games will end after 5 innings, (4 ½ innings if the home team is ahead) if one team is ahead by 15 or more runs.

#### d. Flip-Flop Rule:

If the visiting team is ahead by 10 or more runs at the beginning of the final inning, the home team will remain at bat and start the last inning batting first.

If the home team fails to tie or go ahead, the game ends and the visiting team wins. If the home team ties or goes ahead, the visiting team will bat.

#### e. Pitch Count (**New 2018**):

All batters will start with a one ball and one strike pitch count when they come to the plate. A batter with two strikes is allowed one foul ball, on the second foul ball with two strikes, the batter is out. This will be in effect for the entire season and tournaments. In other words, you are allowed one courtesy foul ball with two strikes.

### 4. Lineups/Official Scorebook:

Teams not providing a legible lineup card to the umpire will be penalized as per Rule 2 above. More than ten minutes delay will be declared a forfeit. Players must be physically present to be on the lineup. Late arriving players may be added to the bottom of the lineup without penalty.

**In the case of an ejection, an eligible substitute must take the place of the offender in the lineup. If the offending team cannot provide an eligible substitute, the game will be determined a forfeit. The home team is required to keep the Official Scorebook.**

### 5. Rescheduled and Rained-Out Games:

Games will be rescheduled if they are cancelled by an umpire or JSA Executive Director due to inclement weather or lack of umpires.

#### a. **Cancelled by Team:** Games cancelled by teams **will not** be rescheduled.

Cancelled games will be scored as a 7-0 loss. JSA will attempt to notify the opposing team of the cancellation, and the field will be available for their use.

#### b. Rained-out Game: The umpire, JSA and/or Parks and Recreation Dept. staff shall make all decisions regarding the fitness of the field for play. **Please call your manager, not JSA, regarding field conditions or the status of rained-out games.** When information is available, JSA will notify team managers of game cancellations. JSA will post rain out notifications on its' website and on Facebook. If in doubt about field conditions, players should always report to the field before game time. Weeknights: IF a game is rained out, the remaining games on that field will be cancelled. Weekends: If a game is rained out, subsequent games on that field may be played according to weather conditions and field improvement.

Weeknights: IF a game is rained out, the remaining games on that field will be cancelled. Weekends: If a game is rained out, subsequent games on that field may be played according to weather conditions and field improvement.

#### c. Rescheduled Games (**Updated 2018**): During the season, each team will be allowed one request to reschedule. This request must first be agreed to by the scheduled opponent, must be made with 48 hours' notice to the JSA Executive Director, and will be re-scheduled only if both teams agree to the rescheduled date. **No other requests will be accepted. Any team**

**requesting a reschedule will receive a forfeit if a new time is not agreed upon.**

6. Homerun Rule:  
Teams will be allowed two over-the-fence homeruns per game. Progressive thereafter, i.e. once both teams have hit two (2) homeruns, no team shall be more than one (1) homerun ahead of the other team. A dead ball out will be assessed for any over the fence homerun that puts a team two (2) homeruns ahead of their opponent.
7. Courtesy Runners:  
Teams will be allowed one courtesy runner per inning. The same person may be the courtesy runner more than once. A man must courtesy for a man and a woman for a woman in Coed.
8. **Cross-divisional/Play-through rules (New 2019):**  
In the event that play-through games are necessary, game innings will have a 5 run cap per inning for both the upper and lower division team. With exclusion of the last inning, which will be open for all.
9. Players removed from the lineup for injury must be either replaced with a substitute that has not participated in the game or receive an "out" their next time at bat. The out will be assessed only once and the batting order is compacted.
10. Game Score Reporting:  
The winning team manager is required to email (preferred) or call the game score in to the JSA office prior to 9 a.m. the next day, including weekends and holidays. Teams failing to report scores will receive a loss for that game. The game will be considered a loss for both teams. Should a team fail to report scores of a double header, only one forfeit will be assessed, and the second game score will stand.

#### League Standings:

Standings will be determined in the following manner:

1. Highest winning percentage
2. Win-loss percentage vs. opponents tied with.
3. Total runs scored in games versus opponent tied with.
4. Highest run differential vs. opponents tied with (Runs scored less runs allowed)
5. Coin Toss

#### Protests:

1. Definition: Game protests will be considered for reasons of player eligibility and game rule interpretations.

2. Filing: Protests must be filed by acting team managers, in writing, and will be accepted only if they confirm with the USA Protest Rule (Rule 9) and the guidelines described below.

**Note: If a team fails to follow protest procedures as outlined, they forfeit their right to file an official protest. During league play, protests of the incident in question must be made in writing to the JSA office within two working days following the incident. A protest fee of \$25 must be filed with the protest.**

3. Judgement: The JSA Executive Director will judge all protests of player eligibility. The JSA Executive Director will review game rule interpretations. If the protest does involve a rule interpretation, JSA will convene a protest committee to judge the protest. The protest committee will consist of three JSA divisional representatives. Rulings of the protest committee are final.
4. Penalties: Player Eligibility: If the Executive Director upholds a player eligibility protest, the following will occur:
  - The \$25 protest fee will be refunded.
  - The offending team will forfeit the game in which said player participated.
  - The ineligible player, and possibly the offending team's manager, will be suspended from one game to life. The protest committee will decide penalties consisting of more than one game.
  - If the player eligibility protest is not upheld, or if it is improperly filed, the \$25 protest fee will be retained by JSA.
  - If the protest committee upholds a rule interpretation, the following will occur:
    - \$25 protest fee will be refunded
    - Game will be replayed as per USA Rule 9

#### VI. Additional Coed Rules

1. In COED you can never have less than 3 men or more than 6 women in the lineup at one time.
2. Still need 8 to start a game, can either be (4 men and 4 women), (3 men and 5 women). These are the minimum to start.
3. A 9-player lineup in the only time you can have more men on the field than women (5 men and 4 women).
4. In all cases where you have more women in the lineup than men, (3 men and 5 women) (3 men and 6 women) (4 men and 5 women) (4 men and 6 women) (5 men and 6 women), the lineup should start with a woman, then man, then women etc. until the women bat next to each other at the end. When the men arrive, they would enter in the game between the first two women together in the lineup. The next man in the next slot and so on....



5. Coed teams can bat 11 players, 5 men and 6 women (there are more women than men in the batting lineup, and there are at least 3 men and no more than 6 women.)
6. Late arriving players are added to the bottom of the lineup. Teams may play with 8,9,10, 11, or 12 players. If a team begins with eight players, the ninth player may be a female or male. The batting order remains the same regardless of defensive positions.
7. No team will be allowed to score more than 10 runs in a single inning, except in the last inning.
8. Multi-wall bats will not be allowed for any coed league. It will be an automatic out if a player steps up to the plate with a multi-wall bat. A single-wall bat is composed of one continuous, single shell, composed entirely of the same material without the use of any type of glue or bonding system.
9. The USA Softball coed walk rule is in effect in all JSA events.
10. Commitment Line: A short line drawn perpendicular to the third base foul line, 21 feet from the edge of home plate. Any runner who has crossed the Commitment Line will be out if a defensive player who has control of the ball touches home plate prior to the runner crossing the safe line. The only exception to this is if a runner has stepped across the commitment line and then must return to 3rd base to tag up on a caught fly ball.
11. Safe Line Rule: A chalk line extending from the front corner of home plate into foul territory is in effect for all Coed Divisions. Any runner going to home plate must run across (any part of the foot touching the ground on or across the line) the Safe Line and may not touch home plate, jump over home plate or be on the inside of home plate. If a runner touches home plate they will be called out. All plays at home plate are a force play with the catcher only required to catch the ball and touch home plate. However, a runner can also be tagged out between the commitment line and the safe line. The runner may also slide to avoid the tag. In COED, once a runner crosses the commitment line, they may not reverse direction to return to third base. If they re-cross the commitment line they will be called out, unless returning to tag up on a caught fly ball.
12. Defensive Positions: There are no restrictions for defensive positions; i.e. 4 men can be in the outfield, or pitcher and catcher can both be women.
13. Outfield Chalk Line: JSA uses a 165' chalk line in the outfield for coed league only. Outfielders must remain behind the 165' line until the ball is hit. If an outfielder crosses the line prior to a hit ball, it is a delayed dead ball and the offense is allowed to take the results of the play or the batter is awarded first base and all other runners are advanced one base.

## VII. Equipment

All equipment utilized in the participation of JSA softball will be according to the USA Softball Official Guide and Rule Book, with the following exceptions:

1. Softballs  
Game balls will be provided from registration fees and delivered to the fields. During all local games, home teams are responsible for providing a good backup ball. Home teams will receive game balls after each game.
2. **Bats (Updated 2019)**: Please refer to USA Softball guidelines and yearly listings of legal bats. JSA and JDOA have coordinated to purchase two different color bat stickers to easier mark legal bats. Coed marked bats will be usable in all leagues, Men's/Women's marked bats will not be usable in Coed. JDOA will administer the stickers and schedule multiple sessions where they will be available (with current bat lists) to verify bat legality and sticker bats. It is the manager's responsibility to verify that last year's stickered bats meet current year legal guidelines. A non-stickered legal bat or previously stickered bat that no longer meets current legal guidelines is considered "non-approved" and batters will be called out if used in game play.
3. Scorebooks and Lineup Cards  
Scorebooks and lineup cards are provided to each team prior to the first game of the season. Additional supplies are available at the JSA office.
4. Uniforms  
USA Softball Rule 3, Section 6 (Mandatory Jersey Numeral) is not applicable. However, players must wear shoes, shirts and shorts or pants. Teams taking part in state tournaments must comply with USA Softball Rule 3, Section 6.  
**Note:** If a player is requested by the umpire to remove jewelry, illegal shoes or illegal parts of a uniform **and refuses**, the player **will** be removed from the game.
5. Metal Cleats – Are not allowed in JSA softball leagues, games or tournaments.
6. **Masks (New 2019)** – JSA **STRONGLY RECOMMENDS** all pitchers wear a protective mask and **will be required effective in the 2020 season.**

## VIII. Conduct

There is a standard of conduct expected from every member and person associated with a JSA team. Teams will be held responsible for the actions of their followers. If, in the opinion of the umpire(s), the game cannot be continued in a sportsmanlike manner, the game shall be forfeited by the offending team.

**Only the manager may speak to the umpire. The umpire will direct all conduct warnings to the managers. It is the manager's responsibility to control all player conduct. Umpires are not required to warn a player or manager prior to ejection.** When a player is ejected from a game, he/she must leave the grounds



immediately or the game will be determined a forfeit. Any player ejected from a game is not allowed to be in or near the immediate dugout area during their suspended period. **In the case of an ejection, an eligible substitute must take the offender's place in the lineup. If the offending team cannot provide an eligible substitute, the game will be determined a forfeit.**

#### Alcohol (Updated 2018)

No Alcohol may be possessed, opened or unopened, in the dugout or on the playing field, including the path to and from the dugout. **1st Offense will result in a team warning; continued consumption will result in the ejection of the player. Additional infractions may result in ejection of Team Manager and/or a Team Forfeit.** Results of an Ejection will be according to JSA Ejection rules. For additional Rules information, see USA Softball Rules, Rule 5 "The Game", Section 12 B., "Dugout and On Field Conduct".

#### Casual Profanity (Updated 2018)

Any team member in a game using casual profanity (expletives not directed at an umpire or opposing player and loud enough to be heard by spectators) will result in team warning being issued. Additional infractions will result in an out being called against the offending team, according to the following terms:

1. If a player is at bat and casual profanity or unsportsmanlike words are used by any team member, the next batter will be declared out.
2. If the act is committed by a player at bat, that player will be called out.
3. If the act is committed by a player who has made the out, the next batter is out.
4. If the act is committed by the defensive team, the first batter in the next inning will be declared out.
5. The outs will be treated as delayed dead ball situation.
6. If the violation occurs in the bottom of the last inning, where the fielding team may not bat again, the ejection rule will apply. If a team has an eligible substitute, the game can continue.
7. A game may be ended by a casual profanity or unsportsmanlike language out.
8. Any player declared out by this rule because of a team member's action will not be charged with an at-bat for record keeping purposes.

#### Unsportsmanlike Conduct (Updated 2018):

##### 1st Degree Violations

1. Delay of game with stalling tactics.
2. Use of vulgar or abusive language.
3. Use of rough or dangerous tactics.

4. Possession of alcohol in the dugout, whether opened or unopened.  
**Penalty:** A warning may be issued or team out and/or ejection of the offending player, at the umpire's discretion.

##### 2nd Degree Violations

1. Appearing in an intoxicated condition.
2. Attempting to arouse spectators against an official.
3. Knowingly participating in a game as an ineligible player.  
**Automatic Penalty:** Offending player ejected, and suspended from following game, and placed on probation for remainder of season.  
**Possible Penalty:** Disqualification from further JSA play

##### 3rd Degree Violations

1. Fighting immediately before, during or after any scheduled game.
2. Pushing, striking, kicking or throwing objects at a player, an umpire, game official, Parks and Recreation representative or JSA representative.
3. A repeated offense of 1st or 2nd Degree violations
4. Competing knowingly for cash prizes
5. Commission of fraud  
**Automatic Penalty:** Offending player ejected and suspended from further participation until ruling by the disciplinary committee. Ruling shall be in a timely manner.

##### Disqualification

1. Definition: A player, manager or team may be disqualified for conduct violations.
2. Procedures: The person(s) subject to disqualification shall be entitled to a timely hearing before the divisional disciplinary committee and will be notified in writing of the time, place and date of the hearing. Should the accused fail to attend the hearing, the committee conducting the hearing may proceed and take the evidence of those in attendance. Player(s) will be suspended from play pending a formal hearing. After hearing all the evidence, the disciplinary committee may take whatever action it deems appropriate in accordance with the Juneau Sports Association, Softball Division By-Laws. The person charged shall be advised in writing within seven days by the committee chairman, of the action taken. A copy of the action shall be sent to the state USA Commissioner.
3. Penalties: A player may be disqualified for a period of time at the discretion of the disciplinary committee for violations outlined in the softball divisional bylaws and Article VIII of the JSA Softball Handbook, with the exception that the following acts of disqualification require a minimum of one-year loss of eligibility.

- a. Physical violence
- b. Commission of Fraud
- c. Competing knowingly for cash prizes
- d. Competing knowingly with or against disqualified players
- e. Receiving money by capitalizing or promotion of good

## IX. Petitions for Appeal

### Filing:

If the Executive Director and/or the rules and bylaws governing the Juneau Sports Association do not resolve an issue to the satisfaction of a member, that member is entitled to file a written petition for appeal with the Executive Director. Included in the petition should be all pertinent information concerning the purpose of the petition.

The Executive Director shall be the final judge of whether or not any petition merits further action. The Executive Director will make this determination based upon, but not solely upon, the following criteria:

Do league rules and/or bylaws effectively and fairly address the issue in question? Is it in the best interest of the members and/or the organization of the Juneau Sports Association to address the issue in question?

### Definition:

Should the Executive Director determine that a petition for appeal warrants further action, the Executive Director shall notify the affected member(s), and all for a formal hearing of issue (a written notification is not necessary). Prior to the hearing, the Executive Director shall determine the nature of the issue in question according to the following categories:

- 1. Game Rules, Regulations and Player Conduct
- 2. All Other Categories:

If the Executive Director finds that an issue affects both of the above categories, the hearing shall be classified as an "All Other Categories" hearing and it will be heard by the appropriate hearing board.

### Hearings:

Following the granting to hear a petition for appeal by the Executive Director, and the categorization of the issue according IX.B, a formal hearing shall be conducted. This hearing should take place within two weeks of the member being notified of the acceptance of the petition.

In all hearings, JSA will solicit written statements from individuals involved who are not able to attend the hearing. All persons involved in the incident will be able to present their view of the issues to the hearing committee. The hearing committee will be composed of three members as determined by the category of the hearing.

For hearings on game rules, regulations and player conduct, the hearing committee will consist of:

- 1. The USA District State Commissioner, or their designee, as chair
- 2. One JSA Divisional Representative
- 3. One member of the JSA Executive Board

For hearings on all other categories, the hearing board shall consist of the following:

- 1. The President of JSA Board, or their designee, as chairman
- 2. One JSA Divisional Representative
- 3. One member of the JSA Executive Board

At the conclusion of the hearing, the committee will recommend a decision to the Executive Director.

## X. Elections (Updated 2019)

Annual elections for Classification Representative positions are held during the respective league tournaments. Members will be notified when nominations are open with time and location of voting. Vacated positions will be filled by appointment of an eligible interim replacement until the annual election. If voting is done via paper ballots, the ballots will be counted by two board members from the opposite leagues (i.e. if Coed is being voted on, 2 members from Men's, Women's, or 1 of each will count and verify ballots).

## Appendices

### Appendix A

#### JSA Executive Board – 2019

Myria Shakespeare, President, Women's At-Large Classification  
Vacant, Vice-President,  
Toi Gile, Secretary, Coed Women's At-Large

#### JSA Board Members – 2019

Rob Luna, Men's C  
AJ Votion, Men's D  
Garry Remsberg, Men's E  
Peter Mores, Men's F  
Shaun Guthrie, Men's At-Large

Danielle Larson, Women's C  
Suzanne Bavard, Women's D  
Celeste Lopez, Women's E  
Vacant, Women's F  
Myria Shakespeare, Women's At-Large

Kelsey Hagan, Coed C  
Erika Lindsey, Coed D  
Jodi Garza, Coed E  
Tanya Lewis, Coed F  
Rick Varner, Coed G  
Mike Lopez, Coed Men's At-Large  
Toi Gile, Coed Women's At-Large

(e-mail addresses may be found on the JSA website)

### Appendix B

#### JSA Office (no mail), Address, Telephone

The Juneau Sports Association office is located at 923 Glacier Avenue between 9<sup>th</sup> and 10<sup>th</sup> streets.

#### Mailing address:

Juneau Sports Association  
P.O. Box 22037  
Juneau, AK 99802

Cell: 957-7376 – Voicemail is available 24 hours/day

Executive Director: Kyle Scholl

Email: [info@juneausoftball.com](mailto:info@juneausoftball.com)

Web Address: <http://www.juneausoftball.com>

### Appendix C

#### Important Dates, Fee Schedule

Team Registration Online February 1 - March 29  
Regular Season Team Registration Deadline March 29<sup>th</sup>  
Rules Clinic/Managers meeting, April 19, 2019  
First Season League Play Begins, May 1, 2019  
Coed Tournament Registration Deadline May 31st 5PM  
Coed Classifications Meeting June 1<sup>st</sup> 9:30AM  
2019 Capital City Coed Tournament June 7-9  
Rainball Registration Deadline June 27<sup>th</sup> 5PM  
Rainball Classifications June 29<sup>th</sup>  
Jamie Parsons Annual Rainball July 18-21  
Second Season Registration Deadline July 27<sup>th</sup> 5PM

#### Team Fees

Men	\$750
Women	\$750
Coed	\$485
2 <sup>nd</sup> Season	\$260

#### League Fees

Player/ Non-Player Fee .....	\$50
Cross Over Tournament only.	\$25
Pickup Player 1 night .....	\$10
2 <sup>nd</sup> Season Player Fee.....	\$25
Protest Fee.....	\$25
Late Registration .....	\$50
NSF Check Fee .....	\$25

## Appendix D

### Local Tournaments

JDOA Lynn Cox Memorial One Pitch – **Contact Jack Stickel**

May 3-5, 2019

Capital City Coed Tournament – 15th Annual

June 7-9, 2019

Jamie Parsons Annual Rainball – 44th Annual

July 18-21, 2019

20<sup>th</sup> Annual Coed Benefit Tournament – Contact TBD

August 2019

### Statewide/International

Skagway Men's/Women's Memorial Day Tournament

Cindy O'Daniel 907 983-3021

Skagway Coed 4<sup>th</sup> of July Tournament

Cindy O'Daniel 907 983-3021

Dustball International Slo-Pitch Tournament – Whitehorse, Canada

July 11-14, 2019

Jean Poulin 867 667-4487

Email: [softball@sportyukon.com](mailto:softball@sportyukon.com)

Website: [www.softballyukon.com](http://www.softballyukon.com)

Haines Sunball

Dates: TBA

Mudball Classic – Sitka, Alaska

August 30- September 2, 2019

Kelly or Kevin Boddy

Facebook: Sitka Softball Association (SSA)

Email Address: [thesitkasoftballassociation@gmail.com](mailto:thesitkasoftballassociation@gmail.com)

Website: [www.sitkasoftball.com](http://www.sitkasoftball.com)

## Appendix E

## JSA Player and Team Fees

### Professional Services

JSA employs an Executive Director and contracts with two individuals, JSA Financial Officer, and Website Manager. All JSA programs share the cost of these contracts. The Executive Director manages daily operations of JSA; the Financial Officer oversees the finances and the Association corporate responsibilities.

### Carryover:

Any unspent revenue from the prior year is carried over to the following year.

### Professional Fees:

These include expenditures for services not provided by JSA Financial Officer or Executive Director. An independent audit of JSA finances is paid from this category.

### Rents, Supplies & Utilities:

Office insurance, phone and utility bills, post office box rent and general office supplies are included.

### Assets and Miscellaneous:

JSA assets include 923 Glacier Avenue building and property, a personal computer, laptop computer, printer/copier, fax machine, phone answering machine and two signs. Miscellaneous includes incorporation fees, advertising and other small expenditures.

For more information about the Juneau Sports Association's financial status, contact the JSA Financial Officer through the JSA Office.

### Sports Insurance

JSA is required by the City and Borough of Juneau to carry Liability Insurance.

**An accounting of team and player fees is available on the JSA website.**

## Appendix F

### 2019 Association Calendar

All Association Meetings are open to attendance by General Membership, the exception being Executive Session. Meetings will begin @ 9:30am unless noted otherwise. Complete agendas will be available prior to the meetings. Approved Meeting minutes are posted on the JSA website [www.juneausoftball.com](http://www.juneausoftball.com) under Meeting Minutes.

Complete JSA Association Calendar is available on the JSA website

~Scheduled Board Meetings are in the JSA Calendars section of the JSA website. Meetings reminders will be posted on the JSA website and the JSA Facebook page. An email reminder will be sent to addresses of all members. ~

#### 2018-2019 JSA Calendar

##### November 2018

Nov 10- Board Meeting

##### December 2018

No Board Meeting

##### January 2019

Jan 12 – Board Meeting

##### February 2019

Feb 9 – Board Meeting

##### March 2019

Mar 9 – Board Meeting

**Mar 29 – Last day to register teams for regular season**

Mar 30 – Regular Season Classifications

Mar 30 – Info to Scheduler

##### April 2019

Apr 15 – Board Meeting

**Apr 19 – Manager’s Meeting**

##### May 2019

May 1-July 17- Regular Season

May – One Pitch - TBD

**May 31 – Coed Tournament Registration Ends at 5 PM**

May 31 – Discussion then send to managers to review tentative classifications

June 1st – Coed Tournament Classifications - Board Meeting

June 1st – Info to Scheduler

##### June 2019

June 6-9 Voting opens up for Coed Board seats

#### June 7-9 – 2019 Coed Tournament

June 15 – Board Meeting

**June 27 – Rainball Registration ends at 5 PM**

June 28 - Discussion then send to managers to review tentative classifications

June 29 – Rainball Classifications - Board Meeting

June 29 – Info to Scheduler

#### July 2019

July 11-14 – Dustball

July 16 – Packets for Rainball

July 17-21 Voting opens up for Men’s and Women’s Board seats

**July 18-21 – 2019 Annual Jamie Parsons Rainball Tournament**

July 17 – Last day of scheduled regular season games

July 27/28 – Rainout Games

**July 27 – Second Season team registration ends at 5PM**

July 27 – 2nd Season Classifications - Board Meeting

July 29 – Aug 23 – Second Season

#### August 2019

Aug 17 – Board Meeting

Aug – Benefit Tournament (TBD- not a JSA tournament)

Aug 23 – Last Games for Second Season

Aug 30-Sept 2 – Mudball Tournament

#### September 2019

Sept 7 – Board Meeting (2019 New Board Members Attendance/Acceptance)

#### October 2019

Oct 5 – Board Meeting

## Appendix G

### 2019 City and Statewide Appointed positions

Juneau Umpire-In-Chief	.....	Jack Stickel
Southeast Umpire-In-Chief	.....	Bob Sims
2019 USA District Commissioner	.....	Traci Gilmour
Alaska USA State Commissioner	.....	Roger Garcia
Alaska USA State President	.....	Mike Graeber
Alaska USA State Vice President	.....	Jack Eppley
Alaska Umpire-In-Chief	.....	Mike Graeber
CBJ Parks & Recreation Representative to JSA	.....	Dave Pusich

